



Coneygree Community Grant Fund for Ledbury and District 2011 – 2012

APPLICATION FORM

If you need help and advice, please contact us on 01531 635339

1. Name of organization

2. Full address of organisation (for correspondence)

3. Contact details.

Title:	<input type="text"/>
Name:	<input type="text"/>
Position:	<input type="text"/>
Telephone:	<input type="text"/>
Mobile phone:	<input type="text"/>
E-mail:	<input type="text"/>

4.1 What categories does your organisation's work fall into?

Providing advice	<input type="checkbox"/>
Speaking on behalf of others in the local community	<input type="checkbox"/>
Providing a service	<input type="checkbox"/>
Campaigning on an issue	<input type="checkbox"/>
other	<input type="checkbox"/>

4.2. What are your organisation's main areas of activity?

Sport / exercise	<input type="checkbox"/>
Education	<input type="checkbox"/>
Politics	<input type="checkbox"/>
Faith	<input type="checkbox"/>
Health / disability / social welfare	<input type="checkbox"/>
Elderly	<input type="checkbox"/>
Safety / first aid	<input type="checkbox"/>
Environment	<input type="checkbox"/>
Justice and human rights	<input type="checkbox"/>
Equal opportunities	<input type="checkbox"/>
Hobbies/ Arts/ Social	<input type="checkbox"/>

4.3. Please describe the main activities of your organisation.

5. When did your organization start?

6. Does your organisation have set rules/terms of reference or a constitution?

7. You are:

A local not-for-profit organization?	<input type="checkbox"/>	A community group (managed by a committee of volunteers)?	<input type="checkbox"/>
A registered social landlord?	<input type="checkbox"/>	A faith organisation?	<input type="checkbox"/>
An education / training establishment?	<input type="checkbox"/>	A community enterprise?	<input type="checkbox"/>
A registered charity?	<input type="checkbox"/>	A partnership (a combination of others)?	<input type="checkbox"/>

8. How many people are involved in your organisation?

Full-time paid staff/ workers (30 hrs/ week or more)	<input type="checkbox"/>
Part- time staff /workers	<input type="checkbox"/>
Management committee	<input type="checkbox"/>
Volunteers and helpers	<input type="checkbox"/>

9. What policies do you have in place?

10. Please give us a brief description of your project you want us to fund.

11. Please give us the timescale of your project

Start

Finish

12. What is the need for your project and why is this important to the community?

13. How will you know if you have achieved what you set out to do?

14. Which areas of Ledbury and District will you be working in?

15. How many people will benefit from this grant?

16. Who will benefit from this grant?

Male	<input type="checkbox"/>	Unemployed people	<input type="checkbox"/>
Female	<input type="checkbox"/>	Older people	<input type="checkbox"/>
People on low income	<input type="checkbox"/>	Families	<input type="checkbox"/>
Singles	<input type="checkbox"/>	Disabled people	<input type="checkbox"/>
Refugees	<input type="checkbox"/>	People living in urban areas	<input type="checkbox"/>
People living in rural areas	<input type="checkbox"/>	other	<input type="checkbox"/>

17. Please tell us which ethnic groups your network benefits by ticking the appropriate boxes:

Bangladeshi		African	
Indian		Caribbean	
Other Asian		Other black	
Asian and white		British	
Black African and white		European	
Black Caribbean and white		Other white	
Other Dual ethnicity		Gypsies and Travellers	

18. Do you have a bank account in the organisation's name?

19. In your last full financial year, what was the total annual income of your organisation?

Up to £1,000	<input type="text"/>
Between £1,000 and £4,999	<input type="text"/>
Between £5,000 and £9,999	<input type="text"/>
Between £10,000 and £14,999	<input type="text"/>
Between £15,000 and £19,999	<input type="text"/>
Between £20,000 and £24,999	<input type="text"/>
Between £25,000 and £29,999	<input type="text"/>
Over £30,000	<input type="text"/>

20. What other sources of funding has your organisation received in the last 2 years?

National Government funding	<input type="text"/>
Local Government funding	<input type="text"/>
Charity funding	<input type="text"/>
Foundation Funding	<input type="text"/>
Big Lottery funding	<input type="text"/>
Fundraising activities	<input type="text"/>

21. How much money are you applying for?

22. Is this money for new work, or continued funding existing work?

New work Existing work

23. Your project's budget

Please provide details of costs of your project. If any of your costs do not fit into these headings please list them in 'other costs'. Tell us in the 'description of costs' column what each item is and how much it is costing.

Types of cost	Description of cost	Total cost £ (inclu .VAT)
Staff and volunteer costs e.g salaries		
Operational /activity costs e.g equipment or venue hire food/ refreshments.		
Office, overhead, premises costs e.g rent postage telephone/ fax heating /lighting/water		
Capital costs e.g computer equipment photocopier		
Other costs (please specify)		
	Total	

24. If the total of your project budget is higher than the amount requested, how much has been raised so far?

Total cost of your project
 Amount requested from us
 Amount raised so far

25. Are you aware of all the services which Community Voluntary Action Ledbury and District offer? Please tick which services you would like to know more about.

Finding Volunteers
 Developing your project
 Finding funding sources

Advice on funding applications
 Advice on policies
 Practical resources

26. Bank Details

Account name:
 Bank / Building society
 Bank / Building society address:

Sort Code:

Account No

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27. Declaration

We agree to abide by the terms and conditions of the grant as they are set out in this application form and in the accompanying guidance, and understands that any offer of a grant will be subject to our proposed work remaining within the grant criteria. We agree to participate in monitoring, auditing and evaluation related to this fund.

Our signatures confirm our acceptance of these conditions.

Organisation Chair or Secretary

Signature Please sign	
Name Please print	

Committee member

Signature Please sign	
Name Please print	